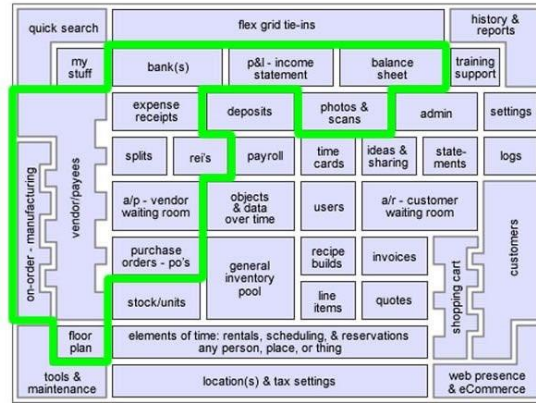


Business Functions - Expense Tracking

Online Expense Tracking Functions



➤ Expense Tracking

- Monitor costs for goods & services
 - Reoccurring & duplicating
 - View recent activity
 - Pay for inventory
 - Automatic flow through accounts payable
 - Normal bills & utilities
 - Employee expense accounts
 - Real-time P&L (Profit & Loss Statement)
- Manage people & wages
 - Digital employee time clocks
 - Admin/manager time clock management
 - Salaries
 - Commissions
 - Payroll
 - Reimbursements
 - Reporting & exports
 - Remote check printing
 - Credit card expense accounts
 - Yearend reporting
- Full operational tracking
 - Multiple locations
 - Split payments
 - Aging & due dates
 - Multi-vendors assigned to expenses
 - All inbound inventory pieces automatically tracks into payables
 - Floorplans & stock/units - serialized inventory
 - Manage vendor discounts & credits

- Custom grouping levels
- Job/project costing
- Track financials
 - P&L - Profit & Loss, Income Statement
 - Balance sheet
 - Expense types
 - Cost of goods sold - COGS
 - Payments on account - splits
 - Accounts payable
 - Per location, per type - chart of accounts
 - Reimbursements
 - Interest & loans
- Documentation options
 - Scans, images, photos
 - Upload PDF & other documents
 - Attach receipts
 - Histories & audit trail
 - Digital storytelling
- Banks & check writing
 - Unlimited banks
 - Account balances & registers
 - Custom check printing
 - Bank reconciliation
 - Point & click payments
- Monitor outstanding checks